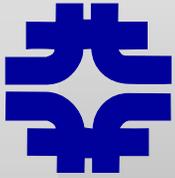


# *Oracle Project Accounting System Implementation*

## **Overview**



*Oracle PA System Implementation:*  
**Overview**

---

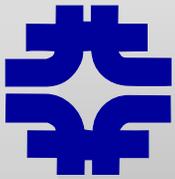
## ***Project Accounting***

*What is it?*

- *A new accounting system for the laboratory*

*When will it be implemented?*

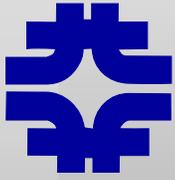
- *Beginning of April, 2003*



## Oracle PA System Implementation: **Overview**

### *Why are we doing this?*

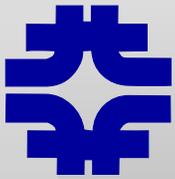
- *Current accounting system (used for 30 years) was not set up to provide answers to the questions Fermilab managers and project leaders are asked about budget performance and status of individual tasks.*
- *New projects will no longer be required to “invent” their own cost tracking system and reports*
- *This software is COTS (commercial off-the-shelf) with minor adaptations. It is known to be highly reliable and is fully supported by the vendor*



## Oracle PA System Implementation: **Overview**

*What will change with the new system?*

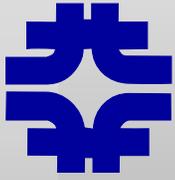
- *Budget codes will no longer be used. They will be replaced by Project / Task.*
- *Cost Elements are now called “Expenditure Type”*
- *A new piece of information will be added to most transactions – “Expenditure Organization”*
- *Reports will change.*
- *Other “behind the scenes” changes are extensive*



## Oracle PA System Implementation: **Overview**

*How will I know what to use in place of a budget code?*

- *Your Division/Section/Project will have a name and number.*
  - *Example: The Directorate becomes the “Directorate” Project. The project number is 10.*
  - *Each budget code will translate into a task number. Budget code XXC becomes task 10.01.01*
  - *Instead of putting budget code XXC on a requisition you will specify Project 10 (or Directorate), task 10.01.01*

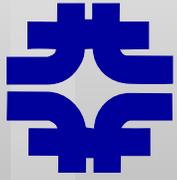


*Oracle PA System Implementation:*  
**Overview**

---

*Lab Services is project number 90  
All tasks will be in the format 90.x.x*

*ES&H is project number 70  
All tasks will be in the format 70.x.x*

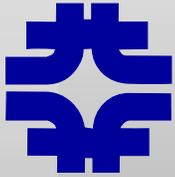


## Oracle PA System Implementation: **Overview**

---

*A “mapping” list is available as you leave this meeting.*

*Also, a temporary web site will be available from the Business Services web page to translate budget code into project / task*



# Oracle PA System Implementation: Overview

FNAL WKPG to Task Reference - UPG - Microsoft Internet Explorer provided by Fermilab Business Systems

File Edit View Favorites Tools Help

← Back → Forward Stop Refresh Home Search Favorites History Print

Address <http://bsslndev1.fnal.gov/project/wpkgtotask.nsf/query?openform&xxx> Go

## FNAL WKPG to Task Reference - UPG

Ver 1.0  
[Instructions](#)

Enter a Work Package to look-up the correlating Project/Task information. The results of your query will be displayed in the table below.

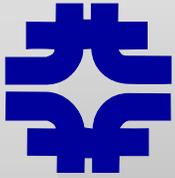
Work Package:  Enter the Work Package. For example 'XYS' or '4XYS'.

<b>Results:</b>	Project Number:	10
	Project Name:	Directorate Operations
	Task Number:	10.1.1
	Task Name:	Executive Direction
	Travel Code:	1528
	Task Organization:	DO - DIRECTORATE (G&A)
	Task Description:	Executive Direction
	Service Type:	OP-BURDEN-G&A

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[Fermilab Notice to Users](#)

Done Local intranet

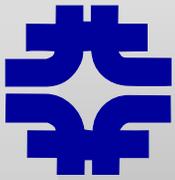


## Oracle PA System Implementation: **Overview**

---

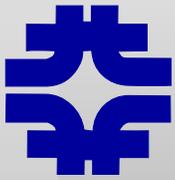
*Will there be training on how to use the new system?*

- *Yes. Hands-on training will be provided to those who enter information directly into the system.*



# *Oracle Project Accounting System Implementation*

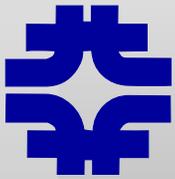
## ***Purchase Requisitions***



## Oracle PA System Implementation: ***Purchase Requisitions***

*In order for the cost of materials or services to be tracked correctly, the following information will be required on a requisition:*

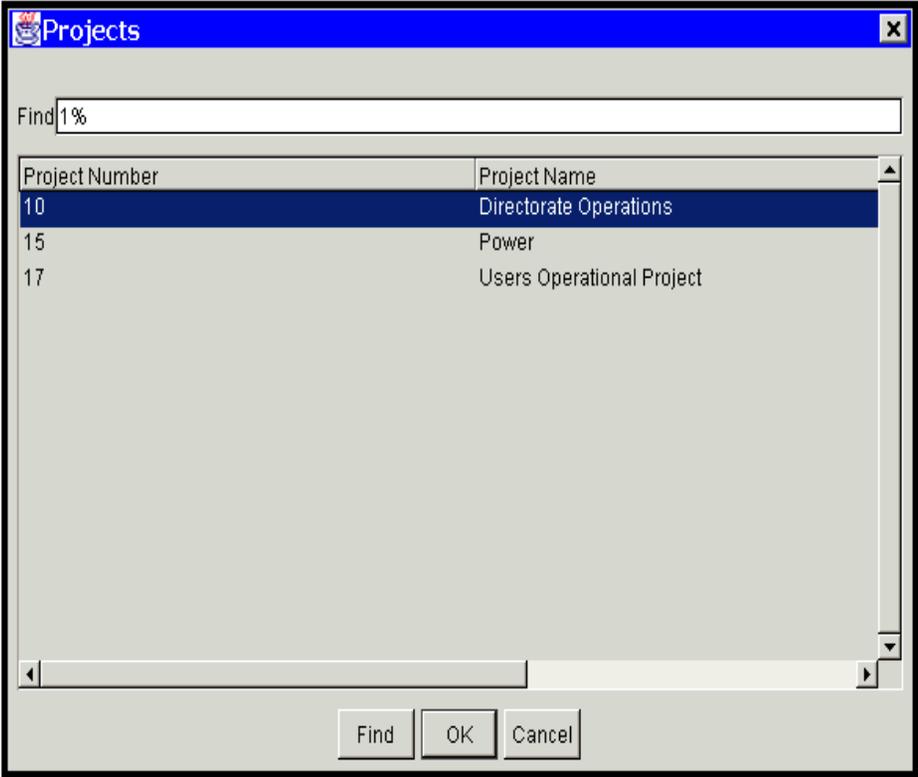
- *Project Number*
- *Task Number*
- *Expenditure Type*
- *Expenditure Organization*



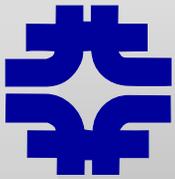
## Oracle PA System Implementation: **Purchase Requisitions**

*To give you an idea of what this information looks like, the following screens have been copied from the electronic requisition entry process.*

### **Project Selection Window**

A screenshot of a software window titled "Projects". The window has a search bar at the top with the text "Find 1%". Below the search bar is a table with two columns: "Project Number" and "Project Name". The table contains three rows of data. The first row is highlighted in blue. At the bottom of the window are three buttons: "Find", "OK", and "Cancel".

Project Number	Project Name
10	Directorate Operations
15	Power
17	Users Operational Project



# Oracle PA System Implementation: **Purchase Requisitions**

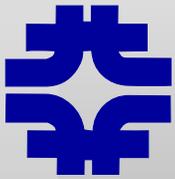
## **Task Number Selection Window**

Tasks

Find 10.%

Number	Name	Start Date	Completion Date
10.01.01	Executive Direction		
10.01.02	Admin Support		
10.01.03	Internal Audit		
10.01.04	Project Oversight		
10.01.05	Computer Supplies		
10.02.01	Public Affairs		
10.02.02	Public Exhibits		
10.03.01	Cultural Events		
10.03.02	Archives and History		
10.04.01	Accel. PhD Program		
10.04.02	Future LCD Support		
10.04.03	Misc Project Support		
10.04.04	Site Studies		

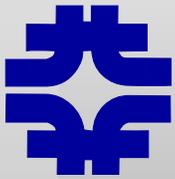
Find OK Cancel



# Oracle PA System Implementation: **Purchase Requisitions**

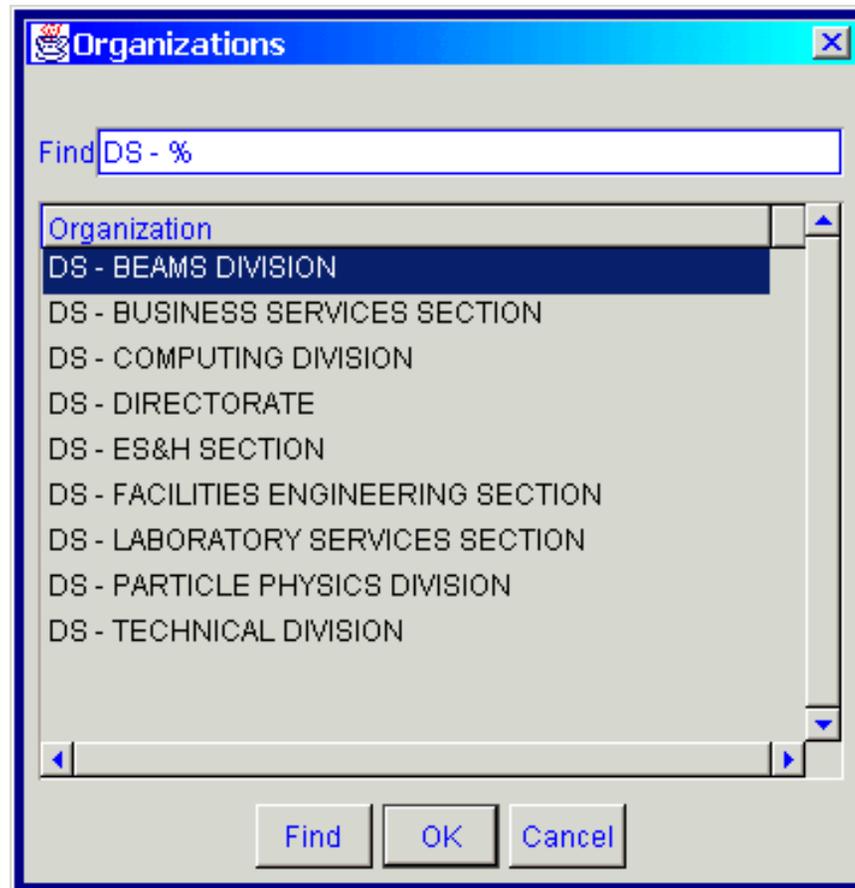
## **Expenditure Type Selection Window**

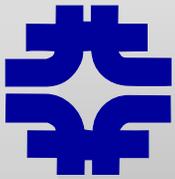
Expenditure Type	Description	UOM
HONORARIA		Dollars
HOUSING COSTS		Dollars
INSURANCE PREMIUM		Dollars
INTEREST EXPENSE		Dollars
MATERIAL PURCH. EXEMPT		Dollars
<b>MATERIAL PURCHASES</b>		<b>Dollars</b>
MISC REVENUE/PREPAYMENTS		Dollars
OFFICE MACHINE MAINT.		Dollars



# Oracle PA System Implementation: **Purchase Requisitions**

## ***Expenditure Organization Selection Window***





# Oracle PA System Implementation: *Purchase Requisitions*

## *Completed Project Information for a Requisition*

Requisition Preferences (FERMILAB - MMSSYS)

Action Edit Query Go Folder Special Help

Project Information

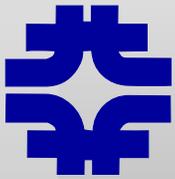
Project  Task

Expenditure

Type  Organization

Item Date

Apply



## *Oracle PA System Implementation:* ***Purchase Requisitions***

### ***Purchase Requisition Form***

*The Purchase Requisition form (hard copy) will still be used to convey the information the Req Preparer needs to complete the electronic version of the Requisition.*

*The form has been revised to include the new required information.*



PURCHASE REQUISITION

Requisition

Requisition Number (Filled In by System)	Grade Preparer (Filled In by System)	Date	Request Originator:	Extension: MS:
Division/Section Approval		Date	NEPA Approval	
Business Office Approval		Date		
Directorate Approval		Date		

Requisition Header

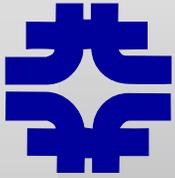
Description (optional requisition)
Note to Approver
Justification (To Approver)

Requisition Entry Defaults

Requester	Deliver-To-Location (not Mail Station)	Buyer Note (Use attachments) (e.g., Previous PO)	
Suggested Vendor	Suggested Vendor Site	Suggested Vendor Contact	Suggested Vendor Telephone #
Reference #	Need-By-Date	Project/Task/Expenditure Type and Expenditure Organization	
Note to Receiver	Total of Requisition		

Requisition Lines

Line #	Line Type	PO Line Category	Description (Start with a Noun) (240 Characters Maximum, Enter Additional Description in Cell Below Line Item)	Quantity, Unit of Measure and Price	Project Information	Split Coding Qty's
1				Quantity	Project	
				Unit of Measure	Task	
				Price per Unit	Exp. Type	
				Extended Price	Exp. Org.	
			UN Number	Hazard Class		



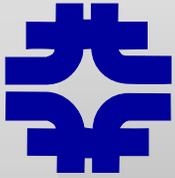
Oracle PA System Implementation:  
***Stock Transactions***

---

***STOCK TRANSACTIONS***

*A revised form will be used for stockroom withdrawals.*

*Please notice that the form requires the entry of a project and task number.*



Oracle PA System Implementation:  
**Stock Transactions**

## **STOCK TRANSACTIONS**

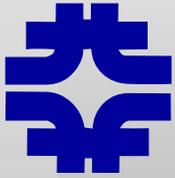
NAME: \_\_\_\_\_ BADGE NO. \_\_\_\_\_

PHONE: \_\_\_\_\_ DATE \_\_\_\_\_

**PROJECT / TASK** \_\_\_\_\_

DELIVERY LOCATION \_\_\_\_\_

STOCK NO.	DESCRIPTION	QTY
-----------	-------------	-----



Oracle PA System Implementation:  
**Petty Cash**

---

## ***Petty Cash***

*A revised form will be used for petty cash payments.*

*The new form requires the entry of a project and task number and expenditure organization.*

## PETTY CASH VOUCHER

DATE: \_\_\_\_\_ AMOUNT: \$ \_\_\_\_\_

 PURPOSE: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

 PROJECT / TASK TO BE CHARGED: \_\_\_\_\_  
 EXPENDITURE ORGANIZATION \_\_\_\_\_

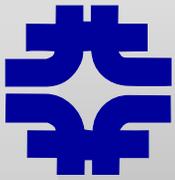
REQUESTOR INFORMATION (PLEASE PRINT)		
_____ NAME OF THE PERSON	_____ ID NUMBER	_____ MAIL STATION-PHONE NUMBER
_____ SIGNATURE OF PERSON RECEIVING CASH REIMBURSEMENT-PLEASE PRESENT FERMILAB I.D. CARD		_____ ID NUMBER (if different from above)

APPROVER INFORMATION (MUST HAVE SIGNATURE AUTHORITY ON PROJECT / TASK)		
_____ SIGNATURE OF THE APPROVER	_____ ID NUMBER	_____ MAIL STATION-PHONE NUMBER

ADDITIONAL APPROVER INFORMATION	
_____ PROCUREMENT APPROVAL (SEE POLICY #3)	_____ ACCOUNTING VERIFICATION

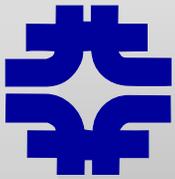
**PETTY CASH REIMBURSEMENT POLICIES**

- 1) Supporting documentation (receipt, etc.) must be attached to allow reimbursement.
- 2) Items that are not listed on short orders or ProCard can not be reimbursed through petty cash.
- 3) Requests for materials or supplies reimbursement in excess of \$50 requires the prior approval of the Procurement Department.



# *Oracle Project Accounting System Implementation*

## ***Travel***



Oracle PA System Implementation:  
**Travel**

# **Travel Authorization and Expense Voucher**

**FERMI NATIONAL ACCELERATOR LABORATORY  
TRAVEL AUTHORIZATION AND EXPENSE VOUCHER**  
(See Front Page for Procedures Detailing Use of this Form)

Employee ID# \_\_\_\_\_  
Mail Station \_\_\_\_\_  
Phone Extension \_\_\_\_\_

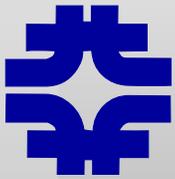
**TRAVEL AUTHORIZATION**

Budget Code \_\_\_\_\_  
Exp. Voucher Preparer \_\_\_\_\_  
Preparer Phone# \_\_\_\_\_

\_\_\_\_\_ of \_\_\_\_\_  
Employee/Traveler Name Division/Section/Department

From \_\_\_\_\_ to \_\_\_\_\_ and return  
Departure Date \_\_\_\_\_ Return Date \_\_\_\_\_ Travel Advance \_\_\_\_\_  
Purpose \_\_\_\_\_

**Partial View of Current Form**



## Oracle PA System Implementation: **Travel**

# ***Travel Reimbursement Reporting in Projects***

- *Budget Code replaced with required fields for Project and Task.*
- *New 4-5 digit Travel Code, required.*
  - *Equates to Project/Task*
  - *Available through on-line query.*
  - *Used for direct billing (Airfare, Lodging...)*
- *Expenditure Organization field, optional.*
  - *Defaulted to highest Division/Section level unless specified.*



# FNAL Travel Code Reference - UPG

Ver 1.0  
[Instructions](#)

Enter a Project Number and Task Number to look up the Travel Code. The 'Search' buttons will provide a picklist of available entries. An asterisk (\*) can be used as a wild card in the fields marked with an asterisk.

Submit Request

Reset Form

Project Number \*

Search

Reset

Name:

Search

Reset

Task Number \*

Search

Reset

Name:

Search

Reset

Enter a Travel Code to return the corresponding Project and Task information.

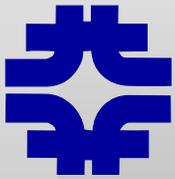
Travel Code

Results:

<b>Travel Code:</b>	<b>1929 - CHARGEABLE</b>
Project Number/Name:	<b>85 - ACCOUNTS RECEIVABLE</b>
Task Number/Name:	<b>85.1.1.53 - Neutron Therapy</b>
Task Organization:	NON-USERS MISC. ACCTS. RECEIVABLE
Task Description:	Neutron Therapy
Service Type Code:	AR-EXEMPT

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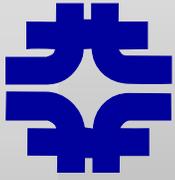
# Oracle PA System Implementation: **Travel**

## **Travel Authorization and Expense Voucher**

### **FERMI NATIONAL ACCELERATOR LABORATORY TRAVEL AUTHORIZATION AND EXPENSE VOUCHER** (See Front Page for Procedures Detailing Use of this Form)

Employee ID# _____N	<b>TRAVEL AUTHORIZATION SECTION</b>	Project Number (Required) _____
Visitor ID# _____V		Task Number (Required) _____
Mail Station _____ Phone Extension _____		Travel Code (Required) _____
Expense Voucher Preparer _____		Expenditure Organization (Optional) _____
Mail Station _____ Phone Extension _____		

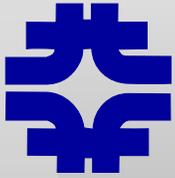
\_\_\_\_\_ of \_\_\_\_\_  
 Employee/Traveler Name Division/Section/Department  
 From \_\_\_\_\_ to \_\_\_\_\_ and return  
 Departure Date \_\_\_\_\_ Return Date \_\_\_\_\_ Travel Advance \_\_\_\_\_  
 Purpose \_\_\_\_\_



*Oracle PA System Implementation:*

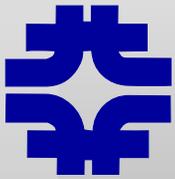
---

*Start using all new forms on April 1, 2003*



# *Oracle Project Accounting System Implementation*

## ***Web Queries and Online Reports Menu***



## Oracle PA System Implementation: **Web Queries and Online Reports**

### **Web Queries**

- *Provide ad-hoc query access to Oracle Financial Systems information via the web*
- *Easy to use tools, standardized “look and feel”*
  - *Requisition Query*
  - *Purchase Order Query*
  - *Task Summary Report by Exp. Type (ACT060)*
  - *Task Transaction Detail (ACT70)*
  - *Work Package to Project and Task Reference*
  - *Travel Code Lookup*
  - *Property Query*
- *Accessible to all on-site personnel*

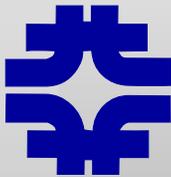
## FNAL Requisition Query - TRN

Ver 1.0

[Instructions](#)

If you experience problems with the Report Viewer that is automatically loaded, select a viewer in the following field to use to open the report. All reports are designed to display in the ActiveX, Java or DHTML wFrames viewers, but others are available. Selected viewer:  [Help](#)

<b>Enter a Req Number:</b>	<input type="text" value="111785"/>	<input type="text" value="n(s)"/>	<input type="button" value="Reset Form"/>	
<p>Enter a Req Number above or enter your selection criteria in the column below. Use multiple values to refine your query. An asterisk (*) can be used as a wild card in the fields marked with an asterisk.</p>		<p>Lookup values for your query using the functions in the column below. These are not included in the query.</p>		
<b>Entry Date (From/On - To)</b>	From: <input type="text"/> <input type="button" value="Calendar"/>	To: <input type="text"/> <input type="button" value="Calendar"/>	Format: DD-MMM-YYYY	
<b>Req Preparer's ID</b>	<input type="text"/>	Example: 12345N (N=Employee, C=Contractor, V=Visitor)		
<b>Req Originator's ID</b>	<input type="text"/>	Example: 12345N (N=Employee, C=Contractor, V=Visitor)		
<b>Awaiting Person's ID</b>	<input type="text"/>	Example: 12345N (N=Employee, C=Contractor, V=Visitor)		
<b>Approval Status</b>	<input type="text" value="ALL"/>	Limit the results to reqs. with this status		
<b>Project Number *</b>	<input type="text"/>	<input type="button" value="Search"/>	<input type="button" value="Reset"/>	Name: <input type="text"/> <input type="button" value="Search"/> <input type="button" value="Reset"/>
<b>Task Number *</b>	<input type="text"/>	<input type="button" value="Search"/>	<input type="button" value="Reset"/>	Name: <input type="text"/> <input type="button" value="Search"/> <input type="button" value="Reset"/>



# FNAL Requisition Report

<b>Requisition No.</b> 111785	<b>Prepared By</b> HICKEY, SHERRY	<b>Date Entered</b> 3/30/98	<b>Request Originator</b> SIZEMORE, BARBARA
----------------------------------	--------------------------------------	--------------------------------	--

<b>Approval Status</b> APPROVED	<b>Awaiting</b>
------------------------------------	-----------------

**Description of Entire Requisition**  
PARTS FOR THE 4411 INSTRON UNIVERSAL TESTING MACHINE

**Note to Approver**

<b>Deliver To Person</b> SIZEMORE, BARBARA	<b>Deliver to Location</b> 36 NEUQUA	<b>Note to Buyer</b> SEE NOTES
---	---	-----------------------------------

<b>Suggested Vendor</b>	<b>Suggested Vendor Site</b>	<b>Suggested Vendor Contact</b>	<b>Suggested Vendor Phone</b>
-------------------------	------------------------------	---------------------------------	-------------------------------

<b>Reference #</b>	<b>Need By Date</b> 15-Apr-98
--------------------	----------------------------------

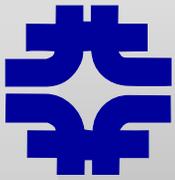
**Note To Receiver**

**Justification (To Approver)**  
PARTS REQUIRED BY TESTING MACHINE TO COVER THE RANGE OF MATERIALS WE HAVE COMING INTO THE LAB. OUR CURRENT EQUIPMENT DOES NOT HAVE THE SENSITIVITY TO COVER THIS RANGE.

**Total of Requisition**  
\$ 12,610.00

**Requisition Lines**

Line#	Description/Category	Qty	U/M	Unit Price	Ext. Price	Work Pkg-CE	PO Number Buyer/Ext.
1-1	#2702-108 SERRATED GROUND 25MMX25MM JAW FACES LABORATORY SUPPLIES	1.00	SET	\$ 460.00	\$ 460.00	6AC G-41	<a href="#">510295</a> <a href="#">MACK</a> 4183
<p><b>Project</b> Technical Division , <b>Task</b> Div Admin EQ , <b>Task Number</b> 30.1.1.5  <b>Exp. Org</b> TD - HEADQUARTERS DEPARTMENT, <b>Exp. Type</b> MATERIAL PURCHASES  <b>Service Type</b> EQ-FACIL</p>							
2-6	#2630-108 EXTENSOMETER 1"GL &+ 10%/-10%	1.00	EACH	\$ 2,610.00	\$ 2,610.00	6AC G-41	<a href="#">510295</a> <a href="#">MACK</a>



## *Oracle PA System Implementation:* **Web Queries and Online Reports**

### **Online Reports Menu**

- *Provide web access to standardized Oracle Financial System reports*
  - Operating/Equipment/Plant Funds Budget status*
  - Projects WBS summary*
  - Purchase Order status*
  - Inventory Status*
- *“Point in time” views of Oracle Financials information*
- *Accessible to all on-site personnel*

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites History Print Copy Paste

Address  Go

Links [Business Services Help Desk](#) [Business Services Home Page](#) [RealOne Player](#)

# FNAL BSS On-Line Reports - UPG

Ver 1.0  
[Instructions](#)

If you experience problems with the Report Viewer that is automatically loaded, select a viewer in the following field to use to open the report. All reports are designed to display in the ActiveX, Java or DHTML w/Frames viewers, but others are available. Selected viewer:  [Help](#)

Enter your selection criteria in the column below. Use multiple values to refine your query. An asterisk (\*) can be used as a wild card in the fields marked with an asterisk.

<b>Enter text to search for and select what column to search in: *</b>	<input type="text"/>
	<input checked="" type="radio"/> NAME <input type="radio"/> DESCRIPTION <input type="radio"/> PERIOD
<b>Report Type</b>	<input type="text"/>
<b>Report Name</b>	<input type="text"/>
<b>Period</b>	<input type="text"/>

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[Fermilab Notice to Users](#)

[Enter Another Query](#)

## FNAL BSS On-Line Reports

## Fermilab Business Services

**45 Reports Found Matching Your Search Criteria.**

<u>Report Name</u>	<u>Run Date</u>	<u>Period</u>
--------------------	-----------------	---------------

### GENERAL LEDGER

#### **ACT060**

Description: **WORK PACKAGE COST REPORT**

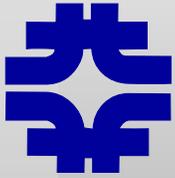
<a href="#">View Report</a>	06-Nov-2002	OCT02-03
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<a href="#">View Report</a>	08-Oct-2002	02PRELIMINARY
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<a href="#">View Report</a>	03-May-2002	APR-02
<a href="#">View Report</a>	03-Apr-2002	MAR-02
<a href="#">View Report</a>	05-Mar-2002	FEB-02
<a href="#">View Report</a>	05-Feb-2002	JAN-02
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<a href="#">View Report</a>	06-Sep-2001	AUG-01
<a href="#">View Report</a>	03-Aug-2001	JUL-01



ACT060 ACT060 PROJECT / TASK COST REPORT PAGE: 1 OF 2  
 FERMILAB PERIOD: JUN-02  
 PROJECT: Directorate Operations RUN DATE: 28-JAN-03  
 TASK: 10.1.1 Executive Direction  
 SERVICE TYPE: OP-BURDEN-G&A

|<----- CURRENT FISCAL YEAR ----->|

EXPENDITURE TYPE	PROJECT TO PRIOR FISCAL YEAR(S) COST	CUR MONTH COSTS	CURRENT YTD OBLIGATION	F-Y-T-D TOTAL	TOTAL COST TO DATE	REQS IN PROCESS	PO/OPEN COMMITTS	TOTAL COSTS COMMITMENTS TO DATE
ACCTG TRANSFERS-LABOR	-3,888.89	0.00	0.00	0.00	-3,888.89	0.00	0.00	-3,888.89
EOM WAGE ACCRUAL -WEEKLY	0.00	622.10	1,832.10	1,832.10	1,832.10	0.00	0.00	1,832.10
EOM WAGE ACCRUAL-SUMMER/TEM	0.00	225.00	225.00	225.00	225.00	0.00	0.00	225.00
FRINGE BENEFITS	746,825.47	76,304.14	651,944.19	651,944.19	1,398,769.66	0.00	0.00	1,398,769.66
OPTO ALLOC-MONTHLY	184,094.48	19,527.12	166,577.88	166,577.88	350,672.36	0.00	0.00	350,672.36
OPTO ALLOC-WEEKLY	9,419.30	818.08	7,347.92	7,347.92	16,767.22	0.00	0.00	16,767.22
OVERTIME	14,770.72	3,510.84	17,474.00	17,474.00	32,244.72	0.00	0.00	32,244.72
PERSONNEL COSTS CONVERSION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SPECIAL COMPENSATION	0.00	0.00	10,000.00	10,000.00	10,000.00	0.00	0.00	10,000.00
SUMMER/TEMP EMP. WEEKLY	25,036.63	1,779.00	13,991.00	13,991.00	39,027.63	0.00	0.00	39,027.63
SUMMER/TEMP FRINGE BENEFITS	2,002.92	160.32	1,137.28	1,137.28	3,140.20	0.00	0.00	3,140.20
TIME WORKED -MONTHLY	2,650,340.15	260,361.44	2,221,037.77	2,221,037.77	4,871,377.92	0.00	0.00	4,871,377.92
TIME WORKED -WEEKLY	93,936.84	7,169.13	68,147.76	68,147.76	162,084.60	0.00	0.00	162,084.60
VAC EARNED ALLOC-MONTHLY	341,497.56	35,148.80	299,840.14	299,840.14	641,337.70	0.00	0.00	641,337.70
VAC EARNED ALLOC-WEEKLY	12,261.51	1,051.81	9,447.31	9,447.31	21,708.82	0.00	0.00	21,708.82
<b>Personnel Costs</b>	<b>4,076,296.69</b>	<b>406,677.78</b>	<b>3,469,002.35</b>	<b>3,469,002.35</b>	<b>7,545,299.04</b>	<b>0.00</b>	<b>0.00</b>	<b>7,545,299.04</b>
ACCOUNTING TRANSFERS	23,035.79	0.00	0.00	0.00	23,035.79	0.00	0.00	23,035.79
ACCOUNTING TRANSFERS - EXEM	40.47	0.00	12,439.83	12,439.83	12,480.30	0.00	0.00	12,480.30
COMPUTER SERVICES DISTR.	938.54	125.30	570.30	570.30	1,508.84	0.00	0.00	1,508.84
CONSTRUCTION ENGINEERING	930.00	0.00	704.00	704.00	1,634.00	0.00	0.00	1,634.00
CONSULTANTS	1,122.01	0.00	3,000.00	3,000.00	4,122.01	0.00	0.00	4,122.01
DUPLICATING SERVICES	228.15	0.00	0.00	0.00	228.15	0.00	0.00	228.15
EDUCATIONAL EXPENSE	105.00	0.00	1,563.00	1,563.00	1,668.00	0.00	0.00	1,668.00
EQUIPMENT	0.00	0.00	3,304.00	3,304.00	3,304.00	0.00	0.00	3,304.00
FEES	56,911.75	65.00	75,562.19	57,362.19	114,273.94	0.00	18,200.00	132,473.94
FREIGHT	2,203.01	48.36	1,306.32	1,306.32	3,509.33	0.00	0.00	3,509.33
HOUSING COSTS	0.00	0.00	165.71	165.71	165.71	0.00	0.00	165.71
INSURANCE PREMIUM	0.00	0.00	488.00	488.00	488.00	0.00	0.00	488.00
M&S CONVERSION	1,769.85	0.00	0.00	0.00	1,769.85	0.00	0.00	1,769.85
MACHINE SHOP	11.75	0.00	12.50	12.50	24.25	0.00	0.00	24.25



*Oracle PA System Implementation:*  
***Web Queries and Online Reports***

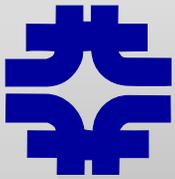
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***How to find Web Queries and Online Reports***

- *Business Services Section web site*  
*Online Services tab*  
*Business and Financial information*

<http://www-bss.fnal.gov/apps.html>

***AVAILABLE APRIL 1<sup>st</sup> 2003***



# Oracle PA System Implementation: Web Queries and Online Reports

## BSS – Business and Financial Information

Online Services - Microsoft Internet Explorer provided by Fermilab Business Systems

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites History Print Mail

Address <http://www-bss.fnal.gov/apps.html> Go

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Fermilab Home | Phone book | Employee Resources | Help Desk | Site Map | Fermi Home Page

### Business Services Section

Section Office Online Services Accounting Business Systems Legal Procurement Records Management Support Services Telecom

- [Business and Financial Information](#)
- [Requests and Forms](#)
- [Documentation](#)
- [Training](#)

#### Business and Financial Information

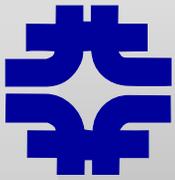
- [OPSE V11 Application Login](#)
- [Fermilab Procard System](#)
- [Work Package Cost Query](#)
- [Online Reports](#)
- [Act 70 Query](#)
- [Property Query](#)
- [Purchase Order Inquiry](#)
- [Requisition Inquiry](#)
- [Visitor Reports Menu](#)
- [Work Package Assignments Inquiry](#)

#### Accounting Rates

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Last updated: 07/17/01

Trusted sites



## *Oracle PA System Implementation: Overview*

*To find out more about the new accounting system,  
go to the PA implementation website*

*<http://www-bss.fnal.gov/project>*

*Or ask : Directorate – Connee Trimby, Marsha  
Liczwek or Denise Keiner*

*Laboratory Services – Denise Keiner*

*ES&H – Minnie Koch*